

"LN" PAY PAYROLL

DEVELOPED BY

DEVELOPED BY *Colonial* PAY *Systems*

PROBLEM: A one-write Payroll System with unlimited Earnings and Deductions and pre-shingling of ALL forms.

SOLUTION: Colonial's "LN" Payroll System.

The mounting demand for a one-write Payroll system with virtually unlimited columns for "Earnings" and "Deductions" led to the design of the Colonial "LN" Payroll System.

Also designed into this “advanced” method: *all* forms are pre-shingled; are smudgeproof; *all* entries to all forms are proven.

The "Earnings" section has four columns for posting amounts. A sub-coded column headed "MISC." permits the entry of as many different kinds of earnings as the user desires. A sub-coded "Misc. Deductions" column provides a similar expansion of entries.

Use of NCR (no carbon required) paper completely eliminates handling of carbon sheets and carbon smudge.

The compact, lightweight peg board, with two positively

indexed sliding rails, maintains perfect register between forms. It has two other important advantages: all forms can be pre-shingled before postings and by sliding rails up or down, the forms are re-positioned for the most comfortable writing posture.

Check design provides machine type proofing since the user folds over each check as the entries are made to the "Earnings" and "Deductions" columns. As each journal is completed, columns are cross-footed — entries proven, and the correct "PAY" amount entered to all checks. Checks are then removed, all at the same time, from the writing board. This feature of retaining the checks in exact position makes possible rapid corrections on all forms without the need for replacing checks, or, as is the case if checks were removed, making separate entries to the check, earning record and journal.

[illegible]

Advance Data Sheet

"P" ACCOUNTS PAYABLE

DEVELOPED BY *Colonial* PAY Systems

199 LAFAYETTE STREET, NEW YORK, N. Y. 10012 • WALKER 5-7610

COLONIAL'S UNITIZED ACCOUNTS PAYABLE SYSTEM — ALL NCR

New with exclusive Magnetic Rail Extensible Track Pegboard (Pat. Pend.)

Makes "In-Binder" posting with a sliding rail pegboard truly practical for the first time.

Reduces bookkeeping time—by 70%

Constantly rising clerical labor costs often force a decision on the Accounting Department to do away with certain records which are desirable.

One-Write and NCR combined with Colonial's exclusive Magnetic Rail Extensible Track resulted in a Payable System which retains all the necessary records with 70% less time being used. NCR "No Carbon Required" paper eliminates carbon smudge.

This system provides simultaneous posting to the Purchase Journal, Accounts Payable Ledger Card

and, if desired, to a Remittance Advice. In one write, while the Check is being written, simultaneous entries are made on the Disbursements Journal and the Accounts Payable Ledger Card. These are proven with one proof.

Twenty unitized Distribution Columns are provided on both the Purchase Journal and the Cash Disbursements Journal. With the unusual application of two gross amount columns, it is possible to process all Payable items without sacrificing any control.

(Continue on other side, please)

ACCOUNTS PAYABLE LEDGER					
NAME <u>Jones & Co</u>					
ADDRESS <u>200 Main Street</u> A.C.T. NO. <u>March 1960</u>					
CITY <u>Portland, Maine</u> PHONE NO. <u>600-9-0000</u>					
DATE	DESCRIPTION	DEBIT	CREDIT	DEBIT	CREDIT
5/1/60	Apr. 2001			207.15	207.15
5/1/60	Apr. 2001			179.20	386.35
5/1/60	Apr. 2001	386.35			
5/1/60	Apr. 2001			17.95	17.95
5/1/60	Apr. 2001			205.17	223.12
5/1/60	Apr. 2001	205.17			
5/1/60	Apr. 2001			17.95	
5/1/60	Apr. 2001			74.12	74.12

JOURNAL									
Your Company Name									
PREVIOUS BALANCE	PURCHASES	STOCKS	TEL. & CABLE	GROUP INSURANCE	LIGHT & POWER	HEAT	FACTORY SUPPLIES		
	101.00		77.00	20.50					
	229.00						179.00		

Another unique feature is that the Journal Sheets are not removed from the binder, even when the entries are being made. And, because Colonial's amazing Magnetic Rail "Extensible Track" pegboard is only 1/16" *thin* (ordinary slide-rail pegboards are thick, bulky, heavy), In-Binder posting with a sliding-rail pegboard becomes—for the first time—truly practical.

Entire pegboard is only one-sixteenth of an inch *thin*. No bulk, no thickness . . . first slide-rail pegboard that's truly practical for "In-Binder" posting. Amazingly light weight, too. Open end hooks permit the user to change position of the pegboard without opening binder rings . . . yet the pegboard stays firmly in position while posting is done.

The Colonial Pay Accounts Payable System is currently used by firms issuing from 2,500 to 25,000 checks per year. A very important feature is that during peak periods, with training that takes minutes, additional clerks can be utilized.

This method is outstanding in the field of Peg Board Accounting; it combines all the necessary and desirable records and controls required in our modern business economy.

The One-Write Principle is not a new one and is being currently used for Payroll, Accounts Receivable, Lay-Away Systems, Budget Instalment Systems, and many others. But now, with the advent of our Magnetic Rail Pegboard, Colonial one-write systems give you virtually all the performance features of machine bookkeeping.

JOURNAL *First National City*

YOUR COMPANY NAME **2164** BANK NO. **2164**

STREET, CITY AND STATE

PAY *Seventy-two and 64/100* DOLLARS

DATE *5/6/51* CHECK NO. *10390* DEBIT AMOUNT *72.64* CREDIT AMOUNT *72.64*

VOID

YOUR BANK NAME **1234-1234-1234**

JOURNAL

GENERAL LEDGER

ACCOUNT AMOUNT

1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 32 33 34 35 36 37 38 39 40

PLUS FEATURES:

- Compact, one-piece unit — smooth — efficient
- Registration positive
- Speed—without loss of control
- Ample distribution columns
- Additional clerks trained in minutes
- Transcription errors eliminated

When payments are received, one writing (as illustrated in photo B) enters the payment to:

1. A statement
2. An accounts receivable ledger card
3. A cash receipts journal

Carbon smudge is absent with the NCR "No Carbon Required" statements and ledger cards; they stand together in a tray without the smudging inherent in the use of one-time carbon statements.

As with all the Colonial Pay Systems, transcription errors are avoided, accuracy is assured, one proof proves all entries to all records, records are up-to-date and in balance at all times.

This system is so flexible that it can be used for Accounts Payable—and—all in "One Writing".

Using this method, bookkeeping functions are broken down to simple, assembly line clerical operations. During peak loads rapid and efficient expansion of the accounting department is greatly simplified.

The Colonial Accounts Receivable System is now in use in firms issuing from 1000 to 10,000 statements per year.

And now, with the advent of our unique Magnetic Rail Pegboard, Colonial one-write systems give you virtually all the performance features of *machine* Accounts Receivable bookkeeping.

JOURNAL ☐ SALES ☒ RECEIPTS ☐ PURCHASES ☐ DISBURSEMENTS (Other) DATE April 12 SHEET NO. 3 OF 3 SHEETS

ACCT. NO. _____ SHEET NO. _____
CREDIT BALANCE _____
DEBIT BALANCE _____
TOTAL _____

STATEMENT
YOUR COMPANY NAME
ADDRESS AND TELEPHONE
A B C Sales
1111 14th Avenue
New York, New York

DATE	INVOICE NO.	DESCRIPTION	CHARGES	CREDITS	BALANCE
4/11	11999	204.00		307.00	103.00
4/12	12450	103.00		412.00	307.00
4/13	12453	204.00		615.00	412.00
4/13			412.00	204.00	615.00

TOTALS

PHOTO B

PLUS FEATURES:

- Peak work loads eliminated
- Registration positive
- Operating costs cut by 70%
- Training takes minutes
- All transcription errors eliminated

"R" ACCOUNTS · RECEIVABLE

DEVELOPED BY

DEVELOPED BY *Colonial* PAY *Systems*

199 LAFAYETTE STREET, NEW YORK, N. Y. 10012 • WAlker 5-7610

**MAGNETIC RAIL "EXTENSIBLE TRACK" (Pat. Pend.) PEGBOARD
COMBINES ONE-WRITE BOOKKEEPING WITH NCR
TO CUT COSTS AND ELIMINATE CARBON SMUDGE
IN COLONIAL'S UNITIZED ACCOUNTS RECEIVABLE SYSTEM**

Combining the NCR "No Carbon Required" paper and the one-write principle, the Colonial Pay Accounts Receivable System eliminates carbon smudge and cuts operating costs.

In addition, our exclusive Magnetic Rail "Extensible Track" (Patent Pending) pegboard makes Colonial one-write systems the most advanced of all.

- Unique magnetized slide-rails stay absolutely fixed in position—yet move smoothly and easily at your touch.
- Maintains the most perfect registration and alignment yet achieved in one-write systems.
- The new pegboard is only one-sixteenth inch *thin*, and has no bulk or thickness. It is the first slide-rail platen that is really practical for In-Binder posting—amazingly lightweight too. Open end hooks permit the user to change position of the pegboard without opening binder.

rings . . . yet the pegboard stays firmly in position while posting is done.

In the sales application, as illustrated in Photo A, a single entry automatically posts the invoice to:

1. A statement
2. An accounts receivable ledger card
3. A sales journal (with 23 distribution columns)

The one-write principle insures up-to-date records with no end-of-the-month rush to get statements to customers. Addressing statements is accomplished by using Colonial's press-on spirit Dupli-Labels on ledgers and the highly efficient hand duplicator furnished by Colonial. (See inset below.) Costs of forms are reduced through the use of the "No Carbons Required" statements and ledger cards. Time is saved when mailing statements. There is no carbon to be separated from the statements.

(Continue on other side, please)

[illegible]

PHOTO A

COLONIAL PAY SYSTEMS

199 Lafayette Street

New York 12, N. Y.

Gentlemen:

I'd like more information about
Colonial Pay Systems.

I am especially interested in:

☐ **ACCOUNTS PAYABLE**

No. Checks issued monthly_____

No. Vendor Ledger Cards_____

☐ **ACCOUNTS RECEIVABLE**

No. Statements issued monthly_____

No. Customer Ledger Cards_____

☐ **PAYROLL by** ☐ **CASH** ☐ **CHECK**

No. of Employees_____

☐ **Weekly** **Other**_____

DESCRIBE

COMPANY NAME

ADDRESS

Call to CITY ZONE STATE

See or Write_____

Phone_____

PR | H | D | J | G | M | T | G-J

FORM 108C 50863

Postage
Will be Paid
by
Addressee

No
Postage Stamp
Necessary
if Mailed in the
United States

B U S I N E S S R E P L Y C A R D

FIRST CLASS PERMIT NO. 44596, SEC. 34.9, P. L. & R., NEW YORK, N. Y.

Colonial **PAY** *Systems*

199 LAFAYETTE STREET
NEW YORK 12, N. Y.





199 LAFAYETTE STREET, NEW YORK 12, N.Y.
WALKER 5-7810

DEC 24 1965

Thank you for your interest in Colonial Pay Systems.

We are pleased to enclose the informative literature you requested.

Simple to operate, training in Colonial Pay Systems takes only minutes. Any member of the clerical staff can learn to handle these systems. There is no "crisis" when the bookkeeper is ill or on vacation.

Please do not hesitate to write or call for any additional information. Just fill out and mail the enclosed card.

Sincerely,

COLONIAL PAY SYSTEMS

H. Brechner
President

ab

Encl: Post Card

Space-age science made it possible...

**Now...
Colonial
know-how
makes it
a reality!**

**The biggest breakthrough in
one-write bookkeeping systems!**

6 years in developing
...here now!

Colonial's amazing Magnetic Rail "Extensible Track" Pegboard (patent pending) ...for Colonial Accounts Receivable, Payroll Accounts Payable "1-Entry" bookkeeping systems

Unique magnetized slide-rails stay absolutely fixed in position—yet move smoothly and easily at your touch!

Maintains the most perfect registration and alignment yet achieved in one-write systems!

Makes Colonial's the most advanced systems in the industry

"LN" PAYROLL JOURNAL

WEEK ENDING March 21, 1971
SHEET NO. 4 OF 5 SHEETS

ENTRY	DATE	NAME	AMOUNT	TIME	RATE	TOTAL	TAXES	NET
1	1029	Samuel Ahrends	114.77	3 1/2	34.56	114.77	8.95	105.82
2	1030	Garrison More	45.68	3 1/2	38	45.68	2.00	43.68
3	1031	Alex Scott	96.69	3 1/2	36.48	96.69	5.70	90.99
4	1032	John Pene	111.37	3 1/2	36.48	111.37	8.76	102.61
5	1033	Frank Beland	69.10	3 1/2	46	69.10	2.00	67.10
6	1034	Leo Crane	58.81	3 1/2	40	58.81	2.00	56.81
7	1035	Charles Black	102.26	3 1/2	40	102.26	2.00	100.26
8	1036	Michael Smider	66.76	3 1/2	36.48	66.76	2.00	64.76
9	1037	Albert Cates	124.10	3 1/2	36.48	124.10	2.00	122.10
10	1038	Carmen Telle	62.35	3 1/2	36.48	62.35	2.00	60.35
11	1039	Donald Petrie	68.19	3 1/2	36.48	68.19	2.00	66.19
12	1040	John Brown	124.82	3 1/2	36.48	124.82	2.00	122.82

YOUR COMPANY NAME
No. 10400
STREET ADDRESS
CITY, STATE

BANK NAME
STREET ADDRESS
CITY, STATE

EMPLOYEE'S STATEMENT OF EARNINGS - Return For Your Records

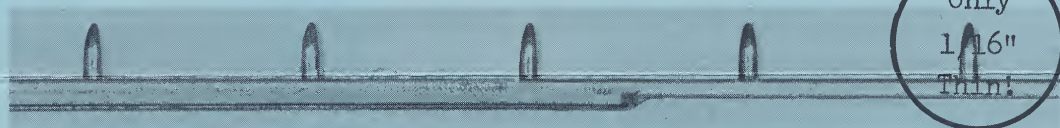
NO. 10400
YOUR COMPANY NAME
STREET ADDRESS
CITY, STATE

1971 BROWN JOHN 65 AVE PHILA, PA 19106 096-05 2

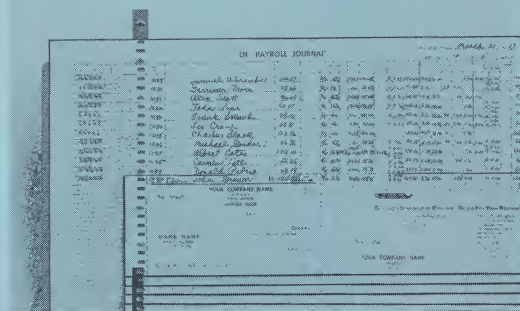
ding)
l, and
systems.

famous "1 Entry" Systems
ced one-write accounting
ustry.

New! Only Colonial Magnetic Rail "1-Entry" Systems have slide-rails with magnetized stripping- remarkable new space-age product



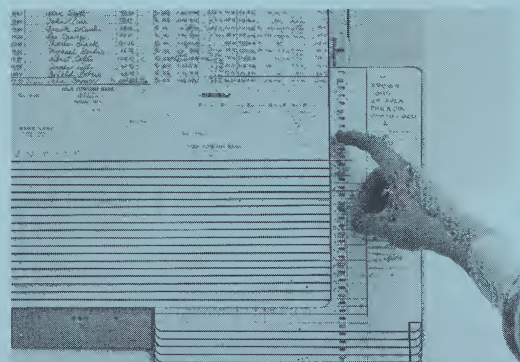
...to give you advantages
that make all other one-write
systems old-fashioned.



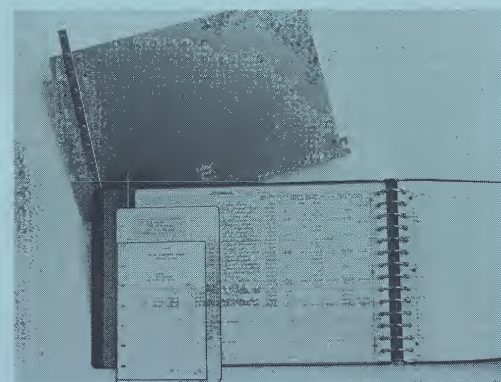
Instant registration and alignment...no more hunting for correct writing line. Exclusive "Extensible Track" gives you twice the writing area...yet lets you maintain constant center-of-the-board writing position.



Perfect for in-binder posting. (Ordinary non-magnetized slide-rail pegboards are thick and cumbersome...too bulky, too heavy for practical operation in binders.)



Finger-tip handling ease...requires no maintenance. No old-fashioned hard-to-move gears—no sensitive springs to break. Scientifically developed Magnetic Rails move easily—hold firmly—last a lifetime.



For the first time—you get total utilization of NCR paper.

Save your clients thousands of dollars!

Colonial's new **Magnetic Rail** "1-Entry" Systems give virtually all the performance features of machine bookkeeping...at a fraction of the cost!

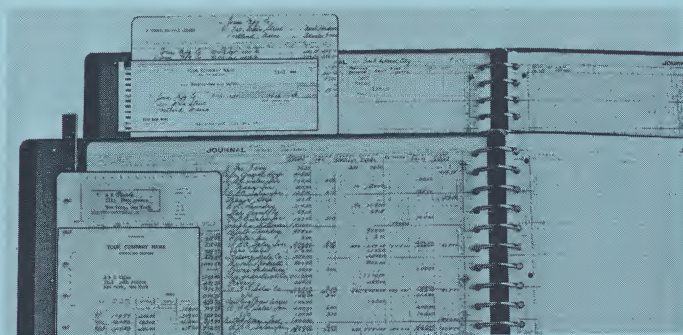
Provide up-to-the-minute cumulative statistics and data—just like the most expensive electronic equipment.

All records automatically kept current—auditing never falls behind.

Remarkable speed, efficiency, and ease of operation provide amazing increases in work output.

Fastest to teach, easiest to learn... anyone in the office can become a skilled bookkeeper in minutes.

Available Now—



Colonial Magnetic Rail "1-Entry" Systems for Payroll, Accounts Payable, and Accounts Receivable.

NOTE: Magnetic Rail Systems for Accounts Payable and Accounts Receivable *use the same pegboard*—only the forms change... no need for an additional board when purchasing both systems.

You Owe It To Yourself And Your Clients

to see a demonstration of Colonial's new Magnetic Rail pegboard—truly the big breakthrough in one-write accounting systems.

Fill out and send in the coupon today. No obligation, of course.

COLONIAL PAY SYSTEMS

199 LAFAYETTE ST., N.Y.C. 10012 WA 5-7610
Since 1915, designers and manufacturers of the world's finest one-write bookkeeping systems.

COLONIAL PAY SYSTEMS, 199 Lafayette St., New York 12, N. Y.

Gentleman: I'd like more information about Colonial Pay Systems new Magnetic Slide Rail. I am especially interested in:

<input type="checkbox"/> ACCOUNTS PAYABLE	<input type="checkbox"/> ACCOUNTS RECEIVABLE	<input type="checkbox"/> PAYROLL by <input type="checkbox"/> CASH <input type="checkbox"/> CHECK
No. Checks issued monthly _____	No. Statements issued monthly _____	No. of Employees _____
No. Vendor Ledger Cards _____	No. Customer Ledger Cards _____	<input type="checkbox"/> Weekly Other _____ Describe _____

Company Name _____

Address _____

City _____ Zone _____ State _____

Call to See or Write _____ Phone _____